

**SOUTH WEST INDIAN OCEAN FISHERIES
PROJECT
(SWIOFP)**



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Draft Agenda

Venue: Silver Springs Hotel, Nairobi, Kenya

Tuesday 30th March 2010

Monitoring and Evaluation Meeting		
TIME	ITEM	ACTION
08.30 – 09.00 hrs	Registration of Participants	Secretariat
09.00 – 09.30	<u>SESSION ONE</u> Opening of the meeting – Statement by Kenya Introduction by Participants	<u>Chair: Kenya</u> Participants
	Statement by Regional Executive Secretary	Mr. Rondolph Payet
	Statement by World Bank SWIOFP Task Team Leader	Mr. Xavier Vincent
09.30 – 09.45 hrs	Adoption of Agenda	
09.45 – 10.15 hrs	Introduction to the M & E	Regional Executive Secretary/TLL World Bank
10.15 – 10.45hrs	T E A B R E A K	
10.45 – 13.00 hrs	<u>SESSION TWO</u> Presentation of M & E for each Component by the respective Focal Points (15 Minutes each) + Discussion on the M& E Reports	All Focal Points For Components 1, 2, 3, 4 and 5 and 6 (RMU).
13.00 – 14.00 hrs	L U N C H B R E A K	
14.00 – 14.30 hrs	<u>SESSION THREE</u> Cruise Planning and Project Updates	
14.30 – 15.00 hrs	Review of Impact of Piracy on the Project	
15.00 – 15.30 hrs	T E A B R E A K	
15.30 – 16.00 hrs	<u>SESSION FOUR</u> SWIOFP Financial Management Update and Reporting Status	
16.00 – 16.30 hrs	Actions from Stock –Taking Meeting – SWIOFP Input.	
16.30 – 17.00 hrs	Ships Logistic Coordinator (Review of Candidates)	
17.00 – 17.15 hrs	Date of the Mid-Term Review Meeting and Annual Planning/PSC Meeting	
17.15 – 17.30 hrs	Any Other Matters	
	END of Meeting	
Day Two – Wednesday 31st March – Interview – Ship Logistics Coordinator (10 AM)		